



FAIRGROUNDS EVENTS | 2024

APPLICATION AND AGREEMENT

VENDORS - CRAFT & MARKET | COMMERCIAL & FRANCHISE | NPO & CSO

APPLICATION



<< ONLINE APPLICATION / INFO

Name of Business/Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: _____

Email Address: _____ FEIN/Tax ID#: _____

Website: _____

PLEASE READ THROUGH THE RULES AND INFORMATION DOCUMENT PRIOR TO FILLING OUT AN APPLICATION

VENDOR TYPE:

CRAFT / MARKET VENDOR

Local Small Business | Hand Crafters |
Hobbyists | Farm Stands | Bakers |
Network Marketing/Direct Sales

COMMERCIAL / FRANCHISE

National Chains | Corporations | Franchise
| Headquarters outside of Kendall Co.

NPO / CSO

Local nonprofit and community service
org. within Kendall Co.

EVENTS: Select all events that you are applying for with this application:

You may apply for multiple events on one application or submit separate applications (if submitting at varying times).

	<u>SPRING FLING</u> May 19, 2024 9am - 2pm 1 DAY EVENT	<u>FAIR WEEK</u> Aug. 1-3, 2024 *see info sheet 3 DAY EVENT	<u>WHEELS AT THE FAIR</u> Aug. 4, 2024 9am - 2pm 1 DAY EVENT	<u>FALL FEST</u> Oct. 20, 2024 9am - 2pm 1 DAY EVENT
BOOTH SIZE*	<input type="checkbox"/> 10' x 10' <input type="checkbox"/> 10' x 20' <input type="checkbox"/> Trailer/Mobile	<input type="checkbox"/> 10' x 10' <input type="checkbox"/> 10' x 20' <input type="checkbox"/> Trailer/Mobile	<input type="checkbox"/> 10' x 10' <input type="checkbox"/> 10' x 20' <input type="checkbox"/> Trailer/Mobile	<input type="checkbox"/> 10' x 10' <input type="checkbox"/> 10' x 20' <input type="checkbox"/> Trailer/Mobile
ELECTRICITY*	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
	Specify power need: _____			
ADD'L VENDOR GATE PASSES PER DAY**	_____	Thurs: _____ Fri: _____ Sat: _____	_____	_____

*Refer to Event Fee Schedules for pricing.

**Each Vendor Booth comes with 2 gate passes per day.



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EVENT FEE SCHEDULES AND WORKSHEET

BOOTH FEE SCHEDULE

VENDOR TYPE	10' x 10'	10' x 20'	TRAILER / MOBILE
Craft / Market Vendors	\$50/day (\$40/day*)	\$75/day (\$60/day*)	\$100/day (\$80/day*)
Commercial / Franchise	\$100/day (\$75/day*)	\$150/day (\$125/day*)	\$200/day (\$175/day*)
Nonprofit / CSO	\$0	\$0	\$0
Nonprofits and Community Service Organizations: \$0 for any booth size selection.			
* Early Bird pricing. Ends May 1, 2024			

ELECTRICAL FEE SCHEDULE

120V	240V
20Amp = \$8 / day	30Amp = \$25 / day
30Amp = \$13 / day	40Amp = \$34 / day
40Amp = \$17 / day	50Amp = \$42 / day
50Amp = \$21 / day	80Amp = \$68 / day
60Amp = \$25 / day	100Amp = \$85 / day

FEE WORKSHEET

	\$ AMOUNT PER DAY		# EVENT DAYS	=	TOTAL FEES DUE
BOOTH FEES	\$ _____	X	_____	=	\$ _____
ELECTRICAL FEES	\$ _____	X	_____	=	\$ _____
TOTAL DUE:					\$

BOOTH DETAILS AND ADDITIONAL INFO:

LOCATION PREFERENCE:

Indoor

Outdoor

Either

DESCRIBE YOUR BOOTH SET-UP / DESIGN: _____



CRAFT / MARKET VENDORS

VENDOR TYPE:

- | | |
|--|--|
| <input type="checkbox"/> Hand Crafter | <input type="checkbox"/> Farm / Greenhouse |
| <input type="checkbox"/> Local Small Business Storefront | <input type="checkbox"/> Network Marketing/Direct Sales Rep. |
| <input type="checkbox"/> Food Artisan (packaged only) | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Furniture Upcycling/Refinishing | _____ |

PRODUCT TYPES:

Specify type: (ie. Adult, Children, Holiday, Baked goods, etc)

- | | |
|--|-------|
| <input type="checkbox"/> Clothing: | _____ |
| <input type="checkbox"/> Jewelry: | _____ |
| <input type="checkbox"/> Home Decor: | _____ |
| <input type="checkbox"/> Food: | _____ |
| <input type="checkbox"/> Bath / Body: | _____ |
| <input type="checkbox"/> Knit / Crochet: | _____ |
| <input type="checkbox"/> Other: | _____ |

Are you a Junior Market Vendor (16yrs or younger)?

- YES NO

COMMERCIAL / FRANCHISE VENDORS

INDUSTRY: _____

SERVICE AREA: _____

NONPROFIT / COMMUNITY SERVICE ORGANIZATIONS

SERVICES OFFERED: _____



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AGREEMENT

Name of Business/Organization: _____

We, the undersigned Vendor, do hereby submit this application and agreement for vendor/exhibitor space as indicated here for our use at the indicated event(s). This completed application and agreement, the confirmation of acceptance from the Kendall County Fair Association, and the full payment of charges constitute a completed contract. We agree to abide by all specified rules as pertains to Fairs operating under the regulations governing State Aid of County Fairs, the Kendall County Health Department and those listed in the attached **RULES AND REGULATIONS** sheet. As a vendor at this event, we shall maintain in force **General Liability and Property Damage Insurance** and agree to hold harmless and defend the Kendall County Fair Association, their officers, and employees, from any and all claims, losses and expenses for injury to persons or damage to property, including the use thereof, which may arise as a result of any act or omission which may result from the use of the premises and defined in the contract or caused by any person, firm or corporation directly or indirectly employed by us (the Vendor).

Signature: _____ Date: _____

Printed Name: _____

TOTAL DUE: \$ _____

(see Event Fee Schedules and Worksheet on application)

Select Method of Payment:

CASH

A staff member will contact you to arrange cash payment

CHECK (# _____)

*Make checks payable to:
Kendall County Fair Association*

CREDIT CARD

A staff member will contact you to arrange credit card payment

DOCUMENT SUBMITTAL CHECKLIST:

- Application and Agreement - completed and signed
- All applicable fee payment(s)
- Certificate of Insurance (\$1,000,000 min., listing Kendall County Fair Association as additionally insured)

MAIL	HAND DELIVER	ELECTRONICALLY
Kendall County Fair Association P.O BOX 149 Yorkville, IL 60560	Kendall County Fair Association 10826 IL-71 Yorkville, IL 60560 <i>*call or email ahead to verify current office hours</i>	Email info@kendallcountyfairgrounds.org



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2024 EVENTS OPEN TO VENDORS

➤ **SPRING FLING - 2024**

- **SUNDAY, MAY 19, 2024**
 - 9AM - 2PM
 - AUTO SHOW | VENDOR MARKET | SPRING-THEMED FUN!
 - <https://www.kendallcountyfairgrounds.org/2024-spring-fling>
 - **APPLICATION DEADLINE: May 13, 2024**

➤ **FAIR WEEK - 2024**

- **THURSDAY, AUGUST 1, 2024 - SATURDAY, AUGUST 3, 2024**
 - *Special notes regarding "FAIR WEEK" event option:*
 - Must commit to ALL 3 DAYS: Thursday, Friday, and Saturday!
 - Outdoor spaces only.
 - NO booth-side drive-up allowed, except for 7am - 8:30am daily.
 - Tents/tables must remain in place all 3 days.
 - You may remove merchandise daily by hand/cart only, including tear-down on Saturday evening.
 - Open times each day:

THURSDAY	FRIDAY	SATURDAY
9am - 5pm	9am - 6pm*	9am - 6pm*

*evening events run thru 12am on Friday and Saturday, so you may stay open later

- **APPLICATION DEADLINE: July 15, 2024**

➤ **WHEELS AT THE FAIR - 2024**

- **SUNDAY, AUGUST 4, 2024**
 - 9AM - 2PM
 - (This is the Sunday of the Fair only!)
 - AUTO SHOW | VENDOR MARKET | FAIR-THEMED FUN!
 - **APPLICATION DEADLINE: July 15, 2024**

➤ **FAIRGROUNDS FALL FEST - 2024**

- **SUNDAY, OCTOBER 20, 2024**
 - 9AM - 2PM
 - AUTO SHOW | VENDOR MARKET | FALL-THEMED FUN!
 - **APPLICATION DEADLINE: October 14, 2024**